

# FEDERAL SURPLUS PROPERTY PROGRAM

**Objective:** To market Federal surplus personal property, ranging from desks and typewriters, up to aircraft, boats, and construction equipment to towns, counties, villages, cities, state agencies, hospitals, schools and certain not-for-profit agencies.

**Administering Agency:** NYS Office of General Services; US General Services Administration

**Specific Program URL:** [www.ogs.state.ny.us/fedsurplus](http://www.ogs.state.ny.us/fedsurplus)

**NYS Object Code:** NA

**Year Established:** 1947

**Catalog of Federal Domestic Assistance No.:** NA

**Legal Authority:**

**Law:** US PL 94-519

**Regulation:** NA

**Program Contact:**

Ronald Ottman  
 Director  
 Properties and Fleet Administration  
 NYS Office of General Services  
 W.A. Harriman State Campus, Building 18  
 Albany, NY 12226  
 (518) 457-1744  
 E-Mail: [ronald.ottman@ogs.state.ny.us](mailto:ronald.ottman@ogs.state.ny.us)

**Fiscal Contact:**

NA

**Eligibility:** State Governments, Counties, Cities, Towns, Villages, School Districts, Public Authorities, Private Non-Profit Schools and Hospitals. All public tax-supported agencies, as well as non-profit health and educational programs.

**Type of Program and Special Restrictions:** Optional, but once chosen subject to mandated State and Federal requirements. The program markets property to eligible programs; however, property must be put into use within 12 months, and used for a period of 12-18 months.

**Action Required to Receive Aid:** Non-Competitive application for aid required. Fill out program application, receive approval and pay service charge for items received.

**Description of Aid:**

**Flow of Funds:** Property is distributed from Federal to State, and Federal and State to Local.

**Type of Aid:** Ongoing. Federal personal property is recycled to eligible programs.

**Formula:** NA

**Matching Requirement:** NA

**Maintenance of Effort:** NA

**Amounts Appropriated:**

	<u>Federal Funds</u>	<u>Internal Service</u>	<u>State Spec. Rev.</u>
SFY 00-01	NA	664,300	NA
SFY 01-02	NA	863,600	NA
SFY 02-03	NA	928,600	NA

**Amounts Disbursed:**

	<u>Federal Funds</u>	<u>Internal Service</u>	<u>State Spec. Rev.</u>
SFY 00-01	NA	488,800	NA
SFY 01-02	NA	449,600	NA

**OFFICE OF MINORITY AND WOMEN-OWNED  
BUSINESS ENTERPRISES (OMWBE)**

(Technical Assistance Program)

**Objective:** Fosters and promotes the development of minority and women-owned business enterprises towards full participation in the State's contracting process.

**Administering Agency:** NYS Office of General Services

**Specific Program URL:** NA

**NYS Object Code:** NA

**Year Established:** 1981

**Catalog of Federal Domestic Assistance No.:** NA

**Legal Authority:**

**Law:** NY Executive Law Amendment, Article 15-A, Sections 310-318.

**Regulation:** 9 NYCRR 540-545

**Program Contact:**

Elaine Whitehead, Director  
Minority/Women Owned Business Enterprises  
NYS Office of General Services  
Empire State Plaza, 35<sup>th</sup> Fl.  
Albany, NY 12242  
(518) 473-7083  
E-Mail: Elaine.whitehead@ogs.state.ny.us

**Fiscal Contact:**

Same

**Eligibility:** State Governments, Counties, Cities, Towns, Villages, School Districts, Public Authorities and Private Non-Profit Groups.

**Type of Program and Special Restrictions:** Mandated, required by State law and regulations.

**Action Required to Receive Aid:** No application process required. All verbal or written requests for assistance are honored.

**Description of Aid:**

**Flow of Funds:** NA

**Type of Aid:** Technical Assistance

**Formula:** NA

**Matching Requirement:** NA

**Maintenance of Effort:** NA

# SALE OF SURPLUS PERSONAL PROPERTY

**Objective:** To market State surplus property ranging from office equipment to cars, trucks and municipal highway equipment.

**Administering Agency:** NYS Office of General Services

**Specific Program URL:** [www.ogs.state.ny.us/surpluspublic](http://www.ogs.state.ny.us/surpluspublic)

**NYS Object Code:** NA

**Year Established:** 1942

**Catalog of Federal Domestic Assistance No.:** NA

**Legal Authority:**

**Law:** NY State Finance Law, Section 178

**Regulation:** NA

**Program Contact:**

Ronald Ottman  
Director  
Properties and Fleet Administration  
NYS Office of General Services  
W.A. Harriman State Campus, Building 18  
Albany, NY 12226  
(518) 457-1744  
E-Mail: [ronald.ottman@ogs.state.ny.us](mailto:ronald.ottman@ogs.state.ny.us)

**Fiscal Contact:**

NA

**Eligibility:** All sales are open to the public. Bidders must be 18 years of age or older.

**Type of Program and Special Restrictions:** Participation in sale process is optional, via sealed bid and public auction.

**Action Required to Receive Aid:** NA

**Description of Aid:**

**Flow of Funds:** NA

**Type of Aid:** NA

**Formula:** NA

**Matching Requirement:** NA

**Maintenance of Effort:** NA

**Amounts Appropriated:**

	<u>Federal Funds</u>	<u>State General Fund</u>	<u>State Spec. Rev.</u>
SFY 00-01	NA	NA	1,065,000
SFY 01-02	NA	NA	1,461,700
SFY 02-03	NA	NA	1,938,600

**Amounts Disbursed:**

	<u>Federal Funds</u>	<u>State General Fund</u>	<u>State Spec. Rev.</u>
SFY 00-01	NA	NA	992,700
SFY 01-02	NA	NA	983,400

**Comments:** All sales are advertised and competitive. Participation by Local government is optional and without advance knowledge, priority handling, or special arrangements. Sale is made to the highest bidder.

## SPECIAL MILK PROGRAM

**Objective:** Encourages consumption of milk by children.

**Administering Agency:** NYS Office of General Services; US Department of Agriculture

**Specific Program URL:** NA

**NYS Object Code:** NA

**Year Established:** NA

**Catalog of Federal Domestic Assistance No.:** 10.550

**Legal Authority:**

**Law:** Various

**Regulation:** 7 CFR 215

**Program Contact:**

Jim Walls  
 Assistance Director  
 Bureau of Government Donated Foods  
 NYS Office of General Services  
 Corning Tower, 40<sup>th</sup> Floor  
 Empire State Plaza  
 Albany, NY 12242  
 (518) 474-5122  
 E-Mail: NA

**Fiscal Contact:**

NA

**Eligibility:** Private Non-Profit Groups that provide programs for children.

**Type of Program and Special Restrictions:** Optional, but once chosen subject to mandated State and Federal requirements.

**Action Required to Receive Aid:** Non-competitive application for aid required.

**Description of Aid:**

**Flow of Funds:** Federal to State to Local (Pass-through). Monies are provided as a reimbursement.

**Type of Aid:** Ongoing

**Formula:** 13.5 cents per 1/2 pint milk served.

**Matching Requirement:** NA

**Maintenance of Effort:** NA

**Amounts Appropriated:**

	<u>Federal Funds*</u>	<u>State General Fund</u>	<u>State Spec. Rev.</u>
SFY 00-01	350,000	NA	NA
SFY 01-02	350,000	NA	NA
SFY 02-03	550,000	NA	NA

\*Special Milk Program administered within larger State funded program, with no separate operating records being maintained.

**Amounts Disbursed:**

	<u>Federal Funds</u>	<u>State General Fund</u>	<u>State Spec. Rev.</u>
SFY 00-01	261,124	NA	NA
SFY 01-02	302,491	NA	NA

**Comments:** Assistance is based on food value which is established by the USDA on an annual basis.

# STATE CONTRACT EXTENSION PROGRAM

(Technical Assistance Program)

**Objective:** Extends approximately 500 State commodity services and technology contracts to local governments and school districts. Benefits include cost savings from direct procurement as well as the administrative savings involved in otherwise having to formally bid these requirements.

**Administering Agency:** NYS Office of General Services; Procurement Services Group

**Specific Program URL:** <http://www.ogs.state.ny.us/purchase/default.asp>

**NYS Object Code:** NA

**Year Established:** 1953

**Catalog of Federal Domestic Assistance No.:** NA

**Legal Authority:**

**Law:** NY Finance Law, Section 163; NY General Municipal Law, Sections 100, 104 and 109a

**Regulation:** 9 NYCRR 250.5

**Program Contact:**

Russell Dubuc  
Customer Services Supervisor  
Procurement Services Group  
NYS Office of General Services  
Corning Tower, Room 3711  
Empire State Plaza  
Albany, NY 12242  
(518) 474-7900  
E-Mail: [customer.services@ogs.state.ny.us](mailto:customer.services@ogs.state.ny.us)

**Fiscal Contact:**

NA

**Eligibility:** Counties, Cities, Towns, Villages, School Districts, Public Authorities, Private Non-Profit Groups and Political Subdivision Special Districts.

**Type of Program and Special Restrictions:** Optional, but once chosen subject to mandated State requirements. Must comply with both the program's requirements and the specific contract terms and conditions when placing orders.

**Action Required to Receive Aid:** NA

**Description of Aid:**

**Flow of Funds:** NA

**Type of Aid:** NA

**Formula:** NA

**Matching Requirement:** NA

**Maintenance of Effort:** NA

**Comments:** OGS Procurement Services Group regularly publishes information on this program in various newsletters which target local governments including: Office of the State Comptroller's Governmental Affairs Review, NYCOM's New York State Municipal Bulletin, NYSAT's Talk of the Towns, the State Association of Municipal Purchasing Officials' Purchasing Hotline, NYASBO'S Reporter, Fire District Affairs, NYS Town Clerk Association's Town Recorder and County Legislators and Supervisors Association of NYS' Class Chronicle. For more information, call the program contact.

Office of General Services  
**THE EMERGENCY FOOD ASSISTANCE PROGRAM  
 (TEFAP) NEEDY FAMILY PROGRAM**

**Objective:** Provides federally donated foods to needy individuals for household consumption.

**Administering Agency:** NYS Office of General Services; US Department of Agriculture

**Specific Program URL:** NA

**NYS Object Code:** NA

**Year Established:** NA

**Catalog of Federal Domestic Assistance No.:** 10.550

**Legal Authority:**

**Law:** US PL 98-8, as amended and PL 101-624, as amended

**Regulation:** 7 CFR 251

**Program Contact:**

Jim Walls  
 Assistant Director  
 Bureau of Government Donated Foods  
 NYS Office of General Services  
 Corning Tower, 40<sup>th</sup> Floor  
 Empire State Plaza  
 Albany, NY 12242  
 (518) 474-5122  
 E-Mail: NA

**Fiscal Contact:**

NA

**Eligibility:** Needy individuals served by one of the eight major food banks serving New York State.

**Type of Program and Special Restrictions:** Optional, but once chosen subject to mandated State and Federal requirements.

**Action Required to Receive Aid:** Sites apply to one of the eight food banks for participation approval.

**Description of Aid:**

**Flow of Funds:** Food is distributed from Federal to State to Local (Pass-through).

**Type of Aid:** Ongoing

**Formula:** 185 percent of Federal poverty level or below.

**Matching Requirement:** NA

**Maintenance of Effort:** NA

**Amounts Appropriated:\***

	<u>Federal Funds</u>	<u>State General Fund</u>	<u>State Spec. Rev.</u>
SFY 00-01	5,500,000	NA	NA
SFY 01-02	5,500,000	NA	NA
SFY 02-03	6,500,000	NA	NA

\*TEFAP program administered within larger State funded program, with no separate operating records being maintained.

**Amounts Disbursed:**

	<u>Federal Funds</u>	<u>State General Fund</u>	<u>State Spec. Rev.</u>
SFY 00-01	3,170,748	NA	NA
SFY 01-02	3,755,068	NA	NA

**Comments:** Assistance is based on food value which is established by the USDA on an annual basis.